



Women Leaders Utah

Increasing the Visibility and Influence of Women

June 3, 2010

Dear Friends and Supporters of Women Leaders Utah,

It is with great pleasure that I announce to you today that Women Leaders Utah (WLU) has joined Salt Lake Community College, and is now a part of the Women's Business Institute.

This alliance will bring greater visibility to the WLU registry, with the goal to increase the number of registrants statewide — currently there are over 200 registrants. Additionally, we will offer the registry to those corporations and organizations that would benefit from the skills of these professional women.

Your support and participation is important to the continued success of the registry. I encourage you to invite other talented women to join the WLU registry. I also ask that you help us bring awareness of the WLU registry to organizations that are seeking leaders to serve on boards, commissions, committees, in advisory capacities, and for public speaking engagements. Also, please review your own profile and make changes as needed (instructions on how to update your profile have been included below).

Sincerely,

Danielle Lower, Director
Women's Business Institute
Miller Business Resource Center



Instructions to Update your Women Leaders Utah Registry Profile

1. Go to the web site: <http://www.womenleadersutah.org/login>
2. Type in your email address (the one you used for the registry), in the section "Forgot password?" and submit.
3. This will send you an email that includes your User ID and a randomly generated password.
4. Using these credentials, go to back to the Login page on the WLU website and login.
5. This shows a Preview of the Public View of your Profile and includes a link to "Update Registry Profile".
6. When you click on the Update link, you will be able to edit all public and private profile information, including adding a photo.
7. You may change your Password in the profile.
8. This updating feature is available to you at any time using your login.
9. Updating your profile is a NEW feature for WLU registry. If you have any trouble using it, please contact the webmaster at support@centralpointsystems.com.