

NEIGHBORHOOD HOUSE

EMPLOYMENT APPLICATION

NAME:

Position Applying For:

ADDRESS:

Zip: Home Phone:

Are you 18 years of age or older?

Social Security Number: - -

Yes No

What type of employment are you seeking?
Full Time Part Time Temporary/Substitute

If the type of employment you are seeking is not available at this time, would you be interested in accepting : Part Time Temporary/Substitute

Have you ever been convicted of a crime: Yes No

Expalin:

CURRENT EMPLOYMENT Start with present, or most recent job and work backwards.

FIRM NAME Address Phone

Can we call for references? Yes No

Immediate Supervisor Describe your duties

Why did you leave this job?

Time Employed

PAST EMPLOYMENT

FIRM NAME Address Phone

Can we call for references? Yes No

Immediate Supervisor Describe your duties

Why did you leave this job?

Time Employed

FIRM NAME Address Phone

Can we call for references? Yes No

Immediate Supervisor Describe your duties

Why did you leave this job?

Time Employed

REFERENCES: Give names of those other than relatives. Include at least one of each.

1. Supervisor 2. Peer (Someone you've worked with. 3. Personal Character Reference

	Name	Address	Phone No.
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>

EDUCATION BACKGROUND

1. HIGH SCHOOL (Name and location) _____
Did you graduate? _____ What year? _____

2. HIGHER EDUCATION

A. College or Tech School (Name and location) _____
Number of years attended? _____ Year Graduated _____
Area of degree emphasis _____

B. College or Tech School (Name and location) _____
Number of years attended? _____ Year Graduated _____
Area of degree emphasis _____

3. TRAINING COURSES, WORK EXPERIENCE SKILLS WHICH SPECIFICALLY QUALIFY YOU FOR THIS POSITION

FOR TEACHERS AND COUNSELORS ONLY

List any arts, crafts, physical activities, sports, etc., that you would be comfortable teaching.

List special hobbies you could share _____
List musical instruments that you play _____

WRITE BRIEFLY (1) About yourself (2) About why you would like this job.
(3) About what you feel especially qualifes you for this job.

1. _____

2. _____

3. _____

OFFICE USE ONLY

Started _____ as _____ SS# _____
Date Position W/4 Form filled out? _____

SALARY _____
Emergency contact 1. _____ 2. _____

Phone _____ Phone _____