

## **CITY LANDMARKS REVIEW BOARD**

The City of Hood River is accepting applications for two (2) vacancies on the city landmarks review board, a volunteer position. Applicants must reside in Hood River city limits or in Hood River county. The landmarks board is a seven-member body appointed by the city council. The city council will consider individuals who have demonstrated an interest in historic preservation and have experience or special expertise or knowledge in the field of history, archaeology, architecture, the arts, historic preservation, culture, planning, landscape architecture, business, real estate, law, government, engineering, construction or other related fields. Applications are available at the City Hall, 211 2<sup>nd</sup> Street, Hood River, OR, or on the City website: [www.cityofhoodriver.com](http://www.cityofhoodriver.com). Completed applications will be accepted until positions are filled. Interviews will be conducted by City Council at their regularly scheduled meetings. For more information, please call the city planning department at (541) 387-5215 or email [jennifer.kaden@ci.hood-river.or.us](mailto:jennifer.kaden@ci.hood-river.or.us).



# CITY OF HOOD RIVER

PLANNING DEPARTMENT

211 2nd Street, Hood River, OR 97031 Phone: 541-387-5210

## LANDMARKS REVIEW BOARD INFORMATION

### WHO IS THE LANDMARKS BOARD?

The Landmarks Board is composed of seven volunteer members who are appointed by the City Council. Four members are required to live within the City of Hood River or the Urban Growth Area. All members shall reside within Hood River County. The Council shall consider individuals who have demonstrated an interest in historic preservation and have experience or special expertise or knowledge in the field of history, archaeology, architecture, the arts, historic preservation, culture, planning, landscape architecture, business, real estate, law, government, engineering construction or other related trades.

### HOW LONG IS A TERM?

The term of each member of the Landmarks Board is three years. Terms are staggered so that they don't all expire at the same time. Each term begins in April. Some vacancies may be for partial terms.

### WHEN DOES THE LANDMARKS BOARD MEET?

The Landmarks Board meets on an as needed basis, typically a couple times per year. Generally, the Board meets on Thursdays from 3:30 to 5:00 p.m. but the day or time can change to accommodate schedules of the Board members. Additional time outside of meetings is required to prepare for the meetings.

### WHAT DOES THE LANDMARKS BOARD DO?

The powers and duties of the Landmarks Board include:

- (1) Maintain the Hood River Cultural Resource Inventory, hereinafter referred to as the Inventory.
- (2) Recommend to the City Council the designation of historic landmarks or districts that meet the criteria for designation as contained in Section 17.14.080.
- (3) Protect historic landmarks or districts through the review, and approval or disapproval of alteration in accordance with the review criteria established for alteration.
- (4) Review and render decisions on all proposed new construction within a designated historic district or on parcels which a historic landmark is located.
- (5) Review and render decisions on all proposed demolitions within a designated historic district or on properties which a historic landmark is located.
- (6) Provide a forum for public participation in matters and issues related to historic preservation in the community.
- (7) Review proposed activities by the City, the County, the Port of Hood River, or other agencies, businesses, or developers that may detrimentally affect historic landmarks and advise the planning staff, Planning Commission, and City Council regarding these matters.
- (8) Perform other activities relating to historic landmarks and resources including, but not limited to:
  - i. Provide public education on the prehistoric, historic, and scenic resources of Hood

- River;
- ii. Provide advice to the City Council, other City boards, and City staff on the preservation of historic landmarks or resources;
  - iii. Providing technical and economic information on preservation of historic landmarks or resources;
  - iv. Make recommendations to the City Council for historic resource preservation programs and incentives, to help preserve designated landmarks.
  - v. Periodically review and make recommendations for updating the inventory.
- (9) Establish and adopt rules and policies for conducting the business of the Landmarks Board.

#### WHO ADVISES THE LANDMARKS REVIEW BOARD?

The Planning Department provides staff resources to advise the Landmarks Review Board and to provide analysis for actions such as exterior alterations or additions to designated landmarks; new construction in historic districts or on the same parcel as a designated historic landmark; moving or demolition of a historic landmark; removal of a historic landmark designation; or designation of historic landmarks or districts.

Members of the Landmarks Board are required to file an Annual Verified Statement of Economic Interest (SEI) with the State of Oregon. Statements are filed electronically every April. More information is available from the State of Oregon Ethics Commission: <http://www.oregon.gov/OGEC/pages/index.aspx>

**CITY OF HOOD RIVER  
LANDMARKS REVIEW BOARD APPLICATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Email: \_\_\_\_\_

Resident: City \_\_\_\_\_ UGA \_\_\_\_\_ County \_\_\_\_\_ (Check one)

Occupation: \_\_\_\_\_

Signature: \_\_\_\_\_

WHAT IS YOUR INTEREST IN HISTORIC PRESERVATION?

WHAT SKILLS CAN YOU OFFER THE LANDMARKS REVIEW BOARD?

PLEASE LIST ANY OTHER COMMENTS WHICH WOULD HELP THE CITY COUNCIL IN EVALUATING YOUR SKILLS FOR THIS POSITION.

PLEASE PROVIDE 3 REFERENCES WITH CONTACT INFORMATION (Name, address, phone number, email address). YOUR SIGNATURE ABOVE ALLOWS THE CITY TO CONTACT REFERENCES, IF NECESSARY.

1.

2.

3.